

# TRAINING VISIT PROGRAMME - draft

University of Novi Sad, Faculty of Technical Sciences, Serbia

October 21-25, 2024

## Day 1: Introduction and Orientation

- Registration and Welcome
  - Greeting participants, distribution of training materials.
- Introduction of Trainers and Trainees
  - Brief presentations by trainers.
  - Participants introduce themselves (name, background, teaching experience).
- Overview of the Training Programme
  - Goals and expectations.
  - Explanation of the work plan and outcomes.
- Training Workplan Overview
  - Detailed discussion of the workplan.
  - Explanation of the tasks for the following days.

## Day 2: Writing a Book Chapter - Topic Selection

- Chapter Topic Selection
  - Guidelines for selecting an appropriate topic.
  - Aligning chapter topics with research interests and teaching expertise.
  - Group activity: Brainstorm and discuss possible topics.
- Visit to Laboratories
  - Tour of relevant research and teaching laboratories.
  - Introduction to ongoing research projects.



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## Day 3: Literature Overview

- Conducting a Literature Overview
  - Literature search on selected topics.
- Visit to the Science and Technology Park
  - Tour of the park's facilities.
  - Presentation on collaboration between academia and industry in innovative technologies.

## Day 4: Content Design and Structuring a Chapter

- Designing Chapter Content
  - Structuring the chapter: Introduction, body, and conclusion.
  - Ensuring logical flow and coherence between sections.
  - Balancing theoretical insights with practical examples.
- Practical Session: Chapter Structure
  - Drafting an outline of the chapter based on chosen topics.
  - Peer review and feedback.
- Writing Chapter Draft
  - Individual writing session focused on the first draft of the chapter.

## Day 5: Finalization and Feedback

- Wrap-Up and Feedback Session
  - Participants present their chapter outlines and draft.
  - Group feedback and discussion.
  - Final tips from trainers.
- Closing Remarks
  - Reflection on the training outcomes.
  - Next steps and follow-up activities.

